# MINUTES

|  |  |
| --- | --- |
| Monthly Board MeetingIn Attendance:Matt McLean, President (Chair)Derek Lind, Fastball U9 & U11 CoordinatorAndrew Gillan, VP BaseballAngela Sawyer, VP FastballMichelle Adriano, Player AgentShane Edison, Equipment ManagerCaitlin Siska, FB Uniform ManagerLiam Stokes, FB SchedulerNathan Bird, UIC BaseballAnita Carreiro, Event CoordinatorChris Rathbone, TreasurerMikayla Rathbone, Manager of RegistrationVince Greco, Past PresidentBrittany Hague, VP AdminRuss Sawyer, VP OperationsKatie Williams, Baseball Uniform ManagerNot In Attendance:Matt Playle, Web ManagerKanoux Larsen, Majors CoordinatorDane Kingsbury, Sponsorship CoordinatorBen Davidson, Technical Director BBRegrets:Lori Zehr, Secretary & Senior Women’s CoordinatorDerrick Siska, Technical Director FBKaren Ryall, FB Umpire Scheduler | Date: March 8, 2023 Time: 6:30 PMLocation: Lakehill Clubhouse |

|  |
| --- |
| CALL TO ORDERThe Chair called the meeting to order at 6:32 PM. |
| 1. **ADOPTION OF AGENDA**   **MOTION:**  **Moved by** Mikayla  **Seconded by** Chris  That the agenda be approved as circulated. **Carried**. |
| 1. **APPROVAL OF MINUTES**    1. **Minutes of the Monthly Board meeting held March 8, 2023**   **MOTION:**  **Moved by** Mikayla  **Seconded by** Chris  That the Minutes of the Monthly Board meeting held March 8 be approved as circulated. **Carried**. |
| 1. **UNFINISHED BUSINESS**    1. **Action Items – Ongoing List**   The Action List was updated. |
| 1. **CORRESPONDENCE**   Nothing to report |
| 1. **REPORTS** |
| **6.1 Financial Update (Chris R)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Financials are looking good.  20% less registration monies compared to last year, overspending slightly with uniforms  Telus to install internet on April 12th which will reduce operating costs |  |  | |
| * 1. **Fastball Program Update (Angela)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Going well  Teams created  Working on scheduling |  |  | |
| * 1. **Baseball Program Update (Andrew)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Going well  Teams created  Working on scheduling |  |  | |
| * 1. **Operations Update (vacant)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Russ introduced as VP Operations  Matt M gave update on diamond maintenance and will pass other items to Russ | Matt to pass Ops items to Russ | April 5, 2023 | |
| * 1. **Admin Update (Brittany)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Brittany was introduced as VP Admin |  |  |  * 1. **UIC’s Update (BB- Nate; FB - vacant)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | See Nate’s email update |  |  | |
| 1. **NEW BUSINESS** |
| **7.1 Uniform Updates and Clena Up (Katie and Caitlin)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Uniforms should be out soon  Thinking of setting up table at opening ceremonies to clear out old items, purchase by food donation |  |  | |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | * 1. **General Operations (Andrew)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Russ to order lime - confirm with Chris where to order and a palatte worth.  Needing people to cut the grass, volunteers or ???. Washrooms were cleaned on park cleanup day |  |  | |  * 1. **Landscaping company for field work (Derrick)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Decided not to pursue as most field work complete thru work parties and park clean up; maintained by volunteers |  |  | |  * 1. **EAP (Lori)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | EAP – document to be laminated and posted in dugouts  Copy to be given to coaches | Lori laminate and in dugouts  VP’s BB & FB to share with coaches | April 5, 2023 | | |  * 1. **Bathroom Cleaner and Pricing (Michelle)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Decided to use same cleaners as last year; 3-4 days per week |  |  |  * 1. **Opening Ceremonies (Anita)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Mascots confirmed from Harbour Cats & Victoria Royals - closing ceremony with base race  Matt to follow up with Reynolds bandHarbour Cats tickets to be sold for $15 - Angela provide float, volunteer required for sales  Matt to MC ceremony, introduce the MayorAndrew Little League pledgeIsland Savings mic time, opening pitch? Anita – friend for photography at ceremonies - suggested FB page or website could be updated | Matt – Reynolds band  Angela – harbour cats tickets  Anita - photography | April 5, 2023 |   **ADJOURNMENT**  The Board meeting of April 5, 2023, was adjourned |
|  |