# MINUTES

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| Monthly Board MeetingIn Attendance:Matt McLean, President (Chair)Vince Greco, Past PresidentLori Zehr, Secretary & Senior Women’s CoordinatorChris Rathbone, TreasurerDerek Lind, Softball U9 & U11 CoordinatorAndrew Gillan, VP BaseballAngela Sawyer, VP FastballMikayla Rathbone, Manager of RegistrationMichelle Adriano, Player AgentShane Edison, Equipment ManagerNathan Bird, UIC BaseballNot In Attendance:Matt Playle, Web ManagerCaitlin Siska, Uniform ManagerKaren Ryall, SB Umpire Scheduler | Date: December 14, 2022 Time: 8:00 PMLocation: via Zoom |

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| CALL TO ORDERThe Chair called the meeting to order at 8:03 PM. |
| 1. **ADOPTION OF AGENDA**   **MOTION:**  **Moved by** Chris R  **Seconded by** Angela  That the agenda be approved as circulated and correcting October 12 for November 9 meeting minutes. **Carried**. |
| 1. **APPROVAL OF MINUTES**    1. **Minutes of the Monthly Board meeting held November 9**   **MOTION:**  **Moved by** Vince  **Seconded by** Chris R  That the Minutes of the Monthly Board meeting held November 9 be approved as circulated. **Carried**.   * 1. **Minutes of the AGM held November 28, 2022**   The Minutes of the AGM were shared as draft for feedback – to be approved at 2023 AGM. |
| 1. **UNFINISHED BUSINESS**    1. **Action Items – Ongoing List (Lori)**   Lori updated the Action Item list. |
| 1. **CORRESPONDENCE**   Nil |
| 1. **REPORTS** |
| **Financial Update (Chris R)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | In the process of updating signing authority  In the absence of VP Ops and VP Admin, adding VP BB and VP FB to finance committee  Gaming report due end of December  Considering restricted funds account for $150K and still be eligible for gaming grants | Chris R | Dec 14, 2022 | |
| * 1. **Fastball Program Update (Angela)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Just got access to email/google account and getting up to speed  Query 8 year old who wants to attend U11 clinics – can likely stay in baseball session if available |  |  | |
| * 1. **Baseball Program Update (Andrew)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Going ahead with winter gym clinics and Anthony Pluta for pitching sessions  Getting equipment organized for gym sessions  Ted Austin interested in coaching  BB Ops meeting upcoming |  |  | |
| * 1. **Operations Update (vacant)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | No one/nothing to report |  |  | |
| * 1. **Admin Update (vacant)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | It was suggested Matt/Lori contact Merie for Lakehill keys – DONE, no reply yet  Mikayla to forward contact info for Anita (Volunteer Coordinator) – DONE and Lori has connected  Discussed registration form – Mikayla and Andrew – look at expanding on the volunteer list | Lori to contact  Lori to contact  Spring season registration form to be ready for new year | Dec 14, 2022  Dec 14, 2022  Dec 14, 2022 | |
| 1. **NEW BUSINESS** |
| * 1. **Board Contact List (Lori)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | List is currently accurate and up to date  Equipment@ address supplied for Shane  Transitions to account/password resets and update the webpages  Is it possible to reroute a Fastball@ for Softball@? | Lori to provide list to Matt P for resetting passwords and updating the website | Dec 14, 2022 | |
| |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **7.2 Follow up Appointment of Voting/Non-Voting Positions (Matt)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | No new nominations/appointments for vacant Voting positions  The following non-Voting positions were renewed/appointed/approved:  Volunteer Coordinator *-* Anita Carreiro  Senior Womens’ Coordinator – Lori Zehr  Softball U9-U11 Coordinator – Derek Lind  Web Manager - Matt Playle  Registration Manager – Mikayla Rathbone  Uniform Assistant Fastball- Caitlyn Siska  Equipment Manager - Shane Edison  Softball Scheduler – Liam Stokes  Umpire Coordinator for Fastball - Karen Ryall |  |  |   **7.3 Vince Items**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | The following are a list of items Vince was working on. Who is going to take them up and/or they don’t get done?  Coast Capital account closed – Chris done  Rogers out of care banner to be produced ($500 sponsorship) - Vince  Sandwich board production - Vince  Equipment inventory and upcoming purchases – Shane  Societies Annual Reporting – Lori done  Zoom info – Lori done  Winterizing grounds: tractor, pitching machines, replace tarps on batting cage…Matt M, Chris R (Ted?)  Umpire apparel – Lori to check with Nate – done. Nate has taken care of shirts and will look at padding/gear.  Signing authority - Chris  Blinds for clubhouse – Michelle  Concession run through – Matt M | Copy this list of outstanding items to the Action Items List | December 14, 2022 | | |  |  * 1. **Other items/miscellaneous (All)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Other tasks that require consideration:  info@ - with the VP Admin position being vacant, it was decided current Board members would rotate and take a month each – up first, Angela.  Mail – Chris will take on checking physical mail box (mostly bills).  Discussion about getting floors done, drainage, and bathroom replacement. Have money to take these projects on, but involves Saanich. Need someone (contractor) to coordinate it?  It was raised that the turnover of President position came as a surprise. Discussed perceived impact. | Andrew to reset password and provide Angela access to info@  Vince to provide Chris with keys  Matt to meet with Chris T to get update on projects and Saanich, until VP Ops vacancy filled | Dec 14, 2022  Dec 14, 2022  Dec 14, 2022 |   **ADJOURNMENT**  The Board meeting of December 14, 2022, was adjourned (Michelle, Chris R) at 9:48 PM. |
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