# MINUTES

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| Monthly Board MeetingIn Attendance:Vince Greco, President (Chair)Merie Beauchamp, VP AdministrationLori Zehr, Secretary & Senior Women’s CoordinatorChris Rathbone, TreasurerDerrick Siska, Softball Technical Director & Safety OfficerKirsten Jordan, Softball SchedulerChris Taylor, VP OperationsDerek Lind, Softball U9 to U11 CoordinatorAndrew Gillan, VP Baseball & Baseball SchedulerMichelle Adriano, Player AgentSandy Huisman, Outgoing Softball SchedulerRegrets:Mary Moldowan,T-ball CoordinatorMonica Hacking, Mini-Minors Coord & Coach CoordTracey Van Dam, VP SoftballMikayla Rathbone, Manager of RegistrationLiane Grimston, Uniform Manager & Mini Minors CoordCaitlin Siska, Uniform ManagerMark Cristante, MiniTBall CoordinatorNathan Bird, UIC BaseballNot In Attendance:Sarah Kebede, SB Umpire SchedulerKaren Ryall, SB Umpire SchedulerGlenn Wagner, Equipment ManagerMatt Playle, Web ManagerBen Davidson, Majors Coord&Baseball Technical DirectorAlison Love, BB Scheduler | Date: July 20, 2022 Time: 8:15 PMLocation: Ambassador Park |

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| CALL TO ORDERThe Chair called the meeting to order at 8:16 PM. |
| 1. **ADOPTION OF AGENDA**   **MOTION:**  **Moved by** Kirsten  **Seconded by** Michelle  That the agenda be approved as circulated. **Carried**. |
| 1. **APPROVAL OF MINUTES**    1. **Minutes of the Monthly Board meeting held June 8, 2022**   **MOTION:**  **Moved by** Chris R  **Seconded by** Chris T  That the Minutes of the Monthly Board meeting held June 8, 2022, be approved as circulated. **Carried**. |
| 1. **UNFINISHED BUSINESS**    1. **Action Items – Ongoing List (Lori)**   Lori updated the Action Item list. |
| 1. **CORRESPONDENCE**   Vince had communication with Saanich regarding D#1 clean up/set up prior to tourney. Discussion about subcommittee to strategize about working with Saanich: Merie, Michelle |
| 1. **REPORTS** |
| * 1. **Financial Update (Chris R)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Bills are paid and balance sheets are up to date  To complete tasks such as cash deposits and close coast capital account | Chris R | July 20, 2022 | |
| * 1. **Softball Program Update (Derrick for Tracey)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | The season was really great overall!  13B districts tourney was a success, played the best they played all season, but didn’t qualify for provincials.  15B didn’t qualify either, but played great, ended their season with 7 run rally and a grand slam as their last hit.  U23 team is playing in provincials this weekend in Richmond, so we wish them luck!  The Canada Classic – great fun. Need mentoring for planning in future.  Tracey stepping down next season. |  |  | |
| * 1. **Baseball Program Update (Andrew)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Season was a success, great community building. City Championships and AllStars went well.  Thanks to Steve G and Majors AllStar parents help with clean up  50/50 success  5 teams for Minors Summer ball  Fall ball planning; and Winter clinic planning  Thinking about budget planning for next season  **Motion:** Refund from 50/50 funds to Ben $450 for hats he personally purchased for team. Moved Andrew, Seconded Chris T. **Carried** | Chris R – reimburse Ben $450 | July 20, 2022 | |
| * 1. **Operations Update (Chris T)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Work part on June 29 had 8-10 volunteers out  Continuing to look at prioritizing spending list |  |  | |
| * 1. **Admin Update (Merie)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Collecting keys; collecting feedback about season |  |  | |
| 1. **NEW BUSINESS** |
| * 1. **Clubhouse clean up and furniture (Michelle)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Michelle to look into ideas for blinds/tinting on windows, new furniture, 2 drawer cabinet, paint, signage to improve the look of the clubhouse | Michelle – improve clubhouse  Derek – 2 drawer lockable cabinet | July 20, 2022 |  * 1. **All Star/Select Teams – Gear, Funding (Michelle, Merie)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Off season planning to look into equality yet recognition for those on select/all star teams and bring back to Board. | Michelle and Vince | July 20, 2022 | |
| |  | | --- | |  | | **7.3 Volunteer Invoicing (Merie)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Those who did not complete volunteer hours were invoiced the volunteer fee. Still outstanding is 64 BB and 29 SB members. Need to look at different process regarding volunteer hours/fees next season. |  |  |  * 1. **Opening day 2023 (Merie)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Hold April 15, 2023 for Opening Day |  |  | | |  | | * 1. **Lakehill logo on Vikes team banner (Lori)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Given Lakehill’s contribution to the Vikes Softball Development Nights was at a sponsorship level, Lori asked if Lakehill would like their logo on the Vikes team banner - yes | Lori to get Lakehill Logo from Vince | July 20, 2022 |  * 1. **Softball vs fastball (Derrick)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | **Motion:** Moving forward to brand, market and promote programming as Fastball vs Softball. Moved Derrick, Seconded Andrew. **Carried** |  |  | |  * 1. **End of season jerseys, equipment, and key returns (Vince)**  |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | End of season collection ongoing |  |  |   **7.8 Uniform process for next year (Vince)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | This years’ process of uniform distribution and collection was better. Continue similar process for next year. Work with Uniform Managers. |  |  |   **7.9 Procurement Process (Vince)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Discussion to be mindful that when a Lakehill member is involved in a service etc to require multiple quotes and a review process to avoid conflict of interest issues and perceptions. |  |  |   **7.10 Board member intentions for 2023 (Vince)**   |  |  |  | | --- | --- | --- | | ***Discussion included:*** | **Responsible** | **Date**  **mm/dd/yy** | | Current Board members to consider whether staying in roles or not, and once gaps are identified we will search out new Board members. |  |  |   **ADJOURNMENT**  The Board meeting of July 20, 2022, was adjourned at 9:49 PM. |
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