# MINUTES

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| Monthly Board MeetingIn Attendance:Matt McLean, President (Chair)Derek Lind, Fastball U9 & U11 CoordinatorAndrew Gillan, VP BaseballMichelle Adriano, Player AgentLori Zehr, Secretary & Senior Women’s CoordinatorShane Edison, Equipment ManagerLiam Stokes, FB SchedulerNathan Bird, UIC BaseballAnita Carreiro, Event CoordinatorChris Rathbone, TreasurerVince Greco, Past PresidentBrittany Hague, VP AdminRuss Sawyer, VP OperationsKanoux Larsen, Majors CoordinatorKatie Williams, Baseball Uniform Manager Not In Attendance: Matt Playle, Web ManagerDane Kingsbury, Sponsorship CoordinatorDerrick Siska, Technical Director FB Caitlin Siska, FB Uniform ManagerKaren Ryall, FB Umpire SchedulerBen Davidson, Technical Director BBRegrets:Angela Sawyer, VP FastballMikayla Rathbone, Manager of Registration | Date: May 10, 2023Time: 8:00 PMLocation: Lakehill Clubhouse  |

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| CALL TO ORDERThe Chair called the meeting to order at 8:01 PM. |
| 1. **ADOPTION OF AGENDA**

**MOTION:****Moved by** Chris**Seconded by** RussThat the agenda be approved with the addition of “7.7 General Park Maintenance”. **Carried**. |
| 1. **APPROVAL OF MINUTES**
	1. **Minutes of the Monthly Board meeting held April 5, 2023**

**MOTION:****Moved by** Michelle **Seconded by** Katie That the Minutes of the Monthly Board meeting held April 5 be approved as circulated. **Carried**. |
| 1. **UNFINISHED BUSINESS**
	1. **Action Items – Ongoing List**

The Action List was updated.  |
| 1. **CORRESPONDENCE**

Lakehill Elementary School PAC looking for support to play kickball – Russ to extend permits |
| 1. **REPORTS**
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| **6.1 Financial Update (Chris R)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Registrations all inStarting to pay bills, including umpire pay for April |  |  |

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| * 1. **Fastball Program Update (Matt M for Angela)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Games are in full swing! Umpires doing really well – thanks Lori and KarenDevelopment nights for U11 & U13 are starting – Lori and VikesJune 4th & June 18th Harbour Cats – U11 T1 and U13B interested in June 4 50/50 fundraiser. Lots of tickets still available. we need to get this out to the park as well as add to the website.U11 tier 1 is hosting the SVI Districts June 22-25thU15C STOKES won BRONZE in recent tournament!  |   |  |

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| * 1. **Baseball Program Update (Andrew)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Playing ball!Rookie Minors at Nationals tourney (80% female)Upcoming tourneys for Minors (2 teams), Majors (1 team)Academy starting end of May; weekly session; by invitation  |  |  |

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| * 1. **Operations Update (Russ)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Grass being cutGarbage cans and brooms in dugouts**AED device – quote - $2-3K. Motion to purchase and install AED: Moved by Russ; seconded by Michelle. Carried.**Batting cage roof repair options: $5K – wait a little longer, other options?Lights out in scoreboardLime spray needed for foul lines on D#5Good discussions with Saanich about bathroom reno- have applied for permits | Russ to order AED, scoreboard lights, lime spray  | May 10, 2023 |

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| * 1. **Admin Update (Brittany)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| See later agenda items |  |  |

* 1. **UIC’s Update (BB- Nate; FB - vacant)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Lots of umpires, more than games – consider 3 person systemMinors tourney May long weekendLook at year end celebration |  Nate, Lori and Karen – umpire celebration | May 10, 2023 |

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| 1. **NEW BUSINESS**
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| **7.1 RH Trapper for Majors (Michelle)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Add to tourney gear conversation |  |  |

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| * 1. **BB Provincials: Development, backstop (Michelle)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Bring forward to future meeting |  |  |

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* 1. **Harbour Cats (Matt M)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Anita to organize volunteer to sell ticketsNeed to advertise | Anita organize volunteersMatt P to put info on website | May 10, 2023 |

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* 1. **Photo Day (Matt M)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Times are assigned but spaced out too much. Move times up; Chris to send schedule to Matt MSchedule a day for 2024 now |  |  |

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* 1. **Info@ Communication (Brittany)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Please acknowledge or copy Brittnay (Info@) on replies to referred emails |   |  |

* 1. **Volunteer Hours (Brittany)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Anita is point person for organizing volunteers; send events and duties requiring volunteers to Anita |  |  |

* 1. **General Park Maintenance (Katie)**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| The park has bene left unlocked, garbage laying around. Reminder to all to lock up and clean up after each game. |  |  |

* 1. **Miscellaneous Items**

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| ***Discussion included:*** | **Responsible** | **Date****mm/dd/yy** |
| Pitching machine – needs to be orderedTarps for D#1Shop vac – for removing waterLH Photo – digitally to be sent to sponsors as thank youSchedules on websiteCoach reminders: pick up garbage; garbage bins dumped when full; no jerseys to practice; volunteer duties within teams still a requirement – no opt out; Clubhouse clean up – prior to next Board meeting – June 14th | Shane/VPs on pitching machinesRuss tarpsMatt M look into shop vacsMatt P schedule on websiteLori and Kanoux coach reminders | May 10, 2023 |

**ADJOURNMENT**The Board meeting of May 10, 2023, was adjourned at 9:28 pm  |
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