MINUTES

Monthly Board Meeting

Date: March 11, 2026
Time: 8:00 PM
Location: via Zoom

In Attendance:
Russ Sawyer, President (Chair)
Lori Zehr, Secretary
Ko William, Fastball Uniform Manager
Christine Barry, Sponsorship Coordinator
Fraser Hacking, Equipment Manager
Holly Mallari, Manager of Registration
Blake Tessier, Website Manager
Emma Tessier, Player Agent, Rookies & TBall Coordinator
Karen Ryall, Fastball Umpire Scheduler
Steph Moran, U11/U13 Coordinator
Derek Lind, VP Operations
Jessica Bradbury, Baseball Uniform Manager
Chris Kachanoski, Fastball Scheduler
Anita Carreiro, Event Coordinator
Emma Henderson, Mini-Minors Coordinator
Sudhi Dixit, Treasurer
Kanoux Larsen, Majors Coordinator

Not In Attendance:
Michael Gunn, VP Baseball
Nate Mallari, Baseball Scheduler
Kerry Quinn, Social Media Manager
Matt McLean, Past President
Angela Sawyer, Fastball Technical Director
Cory Wood, Baseball Umpire Scheduler
Ernie Westle, Ground Manager
Hannah Peakman, U9 Coordinator

Regrets:
Jaclyn Sadler, VP Administration
Natalie Teal, Baseball Uniform Manager

1. CALL TO ORDER

The Chair called the meeting to order at 8:05 PM.

2. ADOPTION OF AGENDA

MOTION:

Moved by Karen

Seconded by

That the agenda be approved as circulated. **Carried**.

3. APPROVAL OF MINUTES

3.1 Minutes of the Monthly Board meeting held February 18, 2026

MOTION:

Moved by Karen

Seconded by Derek

That the Minutes of the Monthly Board meeting held February 18 be approved as circulated. **Carried**.

4. UNFINISHED BUSINESS

4.1 Action Items – Ongoing List

The Action List was updated.

5. CORRESPONDENCE

- Nothing to report

6. REPORTS

6.1 Financial Update (Sudhi)

Discussion included:	**Responsible**	**Date mm/dd/yy**
Sudhi presented a budget with $144,500 to balance Revenues of registration, gaming grant, concession, volunteers, sponsorship Expenditures of admin, rentals, clinics, equipment, uniforms Currently $192K in bank		

6.2 Fastball Program Update (Russ)

Discussion included:	**Responsible**	**Date mm/dd/yy**
Teams now in Ramp and Team Snap for scheduling (14 teams) Uniforms ordered, organized!		

6.3 Baseball Program Update (Coordinators for Michael)

Discussion included:	**Responsible**	**Date mm/dd/yy**
Majors and Minors Assessments complete (n=30 each); building teams this week Ted Austin and Mike Patterson back Rookies teams complete Mini-Minors – forming 4 teams this week T-ball getting ready		

6.4 Operations Update (Derek)

Discussion included:	**Responsible**	**Date mm/dd/yy**
Permits for fields D1 and D2 is April 1 To meet Casey and/ to roll the fields D5 fencing March 28th Still working on D2 scoreboard Bring more dirt for infield fill		

6.5 Admin Update (Jaclyn)

Discussion included:	**Responsible**	**Date mm/dd/yy**
Not in attendance		

6.6 UIC's Update (BB- vacant; FB - vacant)

Discussion included:	**Responsible**	**Date mm/dd/yy**
Craig Smith BB training plus district courses District wide in person for FB sessions; Anna Cannon helping		

7 NEW BUSINESS

7.1 Withdraw/Refund Policy (Holly)

Discussion included:	Responsible	Date

		mm/dd/yy
New policy was circulated over email. Refund Policy: 1) Eligibility for Refunds a. Refunds must be requested **in writing** to the league registrar (registration@lakehillball.com) b. Softball BC fees are **nonrefundable** 2) Refund Schedule a. Before teams are formed i. Full refund of registration fees **minus a $40 administration fee**. This fee covers costs already incurred (uniforms, equipment, etc) b. After teams are formed i. **No refunds** once teams are finalized ii. **No refunds** for players on B level teams (Fastball only) c. **Mini t-ball** may request for full refund prior to 2nd scheduled game day 3) Medical/Injury Exceptions a. **Medical refunds** may be granted if a player in unable to play due to injury or illness **before the season starts** b. A **doctor's note** must be submitted with the refund request c. The refund amount, if approved, will be on a case-by-case basis and may be a prorated amount pending costs already incurred (ie. uniforms) and duration of season remaining 4) League Cancellation or Insufficient Registrations a. If the league **cannot field a team or must cancel a division**, registrants will receive a **full refund**. 5) Uniforms & Equipment a. If uniforms or equipment have already been issues and **cannot be returned unused**, those costs may be **deducted from the refund**. 6) Refund Method & Timing a. Approved refunds will be issues **to the original payment method** within **30 days** of approval **Motion by Holly to approve the Policy as circulated. Seconded by Karen. Carried.**		

7.2 Board Roles (Emma T)

Discussion included:	Responsible	Date mm/dd/yy
No longer needed.		

7.3 Website Updates (Blake)

Discussion included:	Responsible	Date mm/dd/yy
Baseball content being updated QR code for volunteer duties, tracking, into spreadsheet Renewing certificate for the website – costly		

7.4 Park Clean Up Date (Russ)

Discussion included:	Responsible	Date mm/dd/yy
March 29 Reminder email to come QR code for volunteering Starbucks providing coffee		

ADJOURNMENT

The Board meeting of March 11, 2026, was adjourned at 9:02 pm